

ASSOCIATION TRAVEL POLICY

- (1.) All travel on Association business (i.e., paid for with Association funds) must be directly related to both the activities of the Association and to the responsibilities of the individual involved.
- (2.) All requests for travel must be approved in advance by the Dean/Associate Dean of Student Services, except that travel by the Dean/Associate Dean must be approved by the Executive Dean.
- (3.) Reimbursement for expenses for Association travel shall follow the appropriate County and college guidelines.
- (4.)